



Standing Orders for General Meetings of Dublin Food Co-operative Society Ltd.

The following Standing Orders for General Meeting were adopted at a Special General Meeting held at Buswells Hotel, Molesworth Street, Dublin 2, on Wednesday 2nd December 1998 at 9pm, clause 6 was appended at a Special General Meeting held at Dublin Food Co-op, 12 Newmarket, Dublin 8, on 24th March 2011, at 7.30pm, clause 1 & 4 were amended at the Annual General Meeting held at the Inchicore Sports and Social Club, Library Square, Inchicore, Dublin 8 on 12th June 2019, clause 1, 4, 5 & 6 were proposed for amendment at the Annual General Meeting held via videoconferencing at the registered address on the 23rd June 2021.

- 1) The *Coordinating Body* will appoint a Chairperson for all General Meetings. The Chairperson will be impartial and will be entitled to a vote if a Member of the Co-op. The Chairperson may propose an adjournment of the business of a meeting from time to time for a period not exceeding one hour without the need to provide notice under 11(h) of the society's constitution.**
- 2) The following may attend General Meetings: (i) All members and (ii) Invitees of the CB.**
- 3) All Members may speak on any Motion. Invited guests may do so with the approval of the CB or the General Meeting.**
- 4) The names of all candidates will be written on the ballot paper with a box opposite each name. Members may then vote for as many candidates as there are positions available by placing an "X" in the box. The candidates with the highest total number of votes will be deemed to be elected to the open positions, in order of votes received. In the event of a tie for the last place, another ballot will be held to choose between the tied candidates. *Equivalent polls shall be run electronically in the event of an online meeting.***
- 5) All proposers and seconders of motions/amendments will be entitled to address the Meeting for a maximum of three minutes. Other speakers entitled to address the Meeting may do so for a maximum of two minutes. All proposers will have the right to reply for a maximum of two minutes before the motion is decided. Extensions of the said time limits will be decided at the discretion of the *Chairperson*.**
- 6) The Co-ordinating Body and *any Committees* shall provide the meeting, in advance, with a written report on their activities, indicating progress towards the fulfillment of any motions passed at preceding General Meetings.**

DUBLIN FOOD CO-OPERATIVE SOCIETY LIMITED
Kilmainham Square, Inchicore Road, Dublin 8 – info@dublinfood.coop – (01) 454 4258

Registered in Dublin with the Registrar of Friendly Societies. Society No. 4638R.